

Digital health in aged care: understanding My Health Record

Learner guide

Create an account on the Agency portal

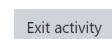
1. If you do not have an existing account on the Agency portal you will need to create one to enrol in the course
2. To create an account navigate to <https://training.digitalhealth.gov.au/login/signup.php>
3. Enter the following required information
 - username and password
 - email address (one you can access on the device you are signing up on)
 - First and last name
 - Your occupation, Healthcare setting
4. Click create new account (an email will be sent to confirm your account) click continue.
5. Check your email and click the link listed to confirm your account, click continue
6. You are now logged into the Agency portal

Enrol in the Digital health in aged care: understanding My Health Record course

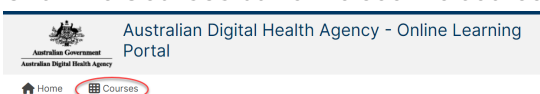
1. Navigate to the course URL
<https://training.digitalhealth.gov.au/course/view.php?id=97>
2. Click **Enrol me** (only needs to be done once)
3. To access the learning resources, scroll down and click the hyperlinked topic name.
There are 3 topics in the course.



4. At any time you can exit the learning resource by clicking the Exit activity button in the top right



5. Once you have successfully completed the course you will be emailed a certificate. This can also be accessed in the portal under the **Certificate of completion** section.
6. To access the course on the future login to the Agency portal at <https://training.digitalhealth.gov.au/login/index.php>
7. Click the **Courses** button to see the courses you are enrolled in



8. You can self-enrol in any of the other courses in the Agency portal.
9. Email education@digilahealth.gov.au for support