

# Accessing Prescription and Dispense View

**Note:** These steps assume that you have an individual PRODA account, your HPI-I has been linked to your organisation's HPI-O and the patient has a My Health Record.

## STEP 1:

Open the **National Provider Portal** and search for your patient by entering their:

- Last name
- Date of birth
- Sex
- A unique numeric identifier, either their Medicare or DVA number, or their Individual Healthcare Identifier (IHI).

Welcome: MANIUNATH  
You last logged in on 23-Sep-2021 at 04:41:11 PM (AEST)

### My Health Record Search

LAST NAME\*  
Derrington

DATE OF BIRTH\*  
04-Oct-1949

SEX\*  
 Male
  Female
  Intersex
  Not Stated

IDENTIFIER\*  
 IHI
  Medicare
  DVA
 29507907111

\* Indicates a mandatory field

Search Reset

## STEP 2:

On the patient's **Health Record Overview** page, click on the **Medicine Records** tab then select **Prescription and Dispense Records**.

DERRINGTON, CALEB  
DOB: 15-Jun-1933 (88 Years) Sex: Male

Health Record Overview Clinical Documents **Medicine Records** Immunisation Records Consumer Documents Child Development Medicare Records Advance Care Planning

Health Record Overview  
 Advance care information is available  
 Overdue: Second dose of Comin...

Allergies & Adverse Reactions and Medicines Information  
 Prescription and Dispense Records 5  
 Medicare Overview 0

Print

## STEP 3:

The **Prescription and Dispense Records** page will appear in a collapsed view. By default, the information is grouped by prescription and sorted by date. The date range can be adjusted if required. Refresh the list by clicking **Filter**.

You can also **group by** the Generic name, PBS Item Code or Brand name of the medication.

Health Record Overview Clinical Documents **Medicine Records** Immunisation Records Consumer Documents Child Development Medicare Records Advance Care Planning

## Prescription and Dispense Records

This view should not be wholly relied upon to be a complete record of prescribed and dispensed medicines.  
 Note: Your search could return information created up to 2 hours before the start date and up to 5 hours after the end date you select. This is to cater for the different time zones in Australia. At times this may mean the search will return information about healthcare events on the day before or after the date selected.

EVENT DATE  
 From: 27-Aug-2019 To: 27-Aug-2021 Filter

Group By: Prescription  
 Prescription  
 Generic Name  
 PBS Item Code  
 Brand Name  
 --No Grouping--

PRESCRIBED	MEDICINE DETAILS	FIRST DISP	FIRST DISP	FIRST DISP
+	14-Dec-2020 esomeprazole	unavailable	unavailable	unavailable
+	unavailable Paracetamol (Panamax) 500mg Tablet	12-Feb-2020	12-Feb-2020	unavailable

## Accessing Prescription and Dispense View continued

### STEP 4:

Click on the plus symbol to expand the view for further details about the medication.

Click to open and view full details of the **Prescription** or **Dispense Record**.

PRESCRIBED	MEDICINE DETAILS	FIRST DISPENSE	LAST DISPENSE	DISPENSED
	4-Dec-2020 esomeprazole	unavailable	unavailable	unavailable
	unavailable Paracetamol (Panamax) 500mg Tablet	12-Feb-2020	12-Feb-2020	unavailable
	12-Feb-2020 Dispensed PARACETAMOL (PANAMAX) 500MG TABLET - Taker TWO tablets four times a day - Supply 100 Tablet - Original dispense			
	unavailable Paracetamol (Panamax) 500mg Tablet	12-Feb-2020	12-Feb-2020	unavailable

### STEP 5:

At the bottom of each **Prescription** or **Dispense Record** in **Administrative Details** additional information is displayed about the prescriber or dispenser of the prescription.

To save a document select **Print**, select **Save as PDF** (or equivalent) as the printer and click **Save**. Save the PDF to a secure location in your local system.

eHealth Prescription Record
< Back
Print
Show History v

**eHealth Prescription Record**  
 14-Dec-2020  
 Mr CALEB DERRINGTON DoB 15-Jun-1933 (87y\*) SEX Male IHI 8003 6080 0004 5922

**START OF DOCUMENT**

Test Health Service 696

**Author** Dr Alfrede BANALES (Gastroenterologist)

---

**Prescription Item**

*Prescription Item*

Field	Value
Therapeutic Good Identification	esomeprazole 20 mg enteric tablet, 30
Therapeutic Good Generic Name (Additional Therapeutic Good Detail)	ESOMEPRAZOLE MAGNESIUM TRIHYDRATE
Therapeutic Good Strength (Additional Therapeutic Good Detail)	20mg
Form	Tablets
Clinical Indication	Heartburn Issues management
Quantity Description	1 Tablets
Brand Substitution Permitted	True
Prescription Item Identifier	3feced7a-c61d-4a06-928b-5144f2d1027b

---

**ADMINISTRATIVE DETAILS**

<b>Patient</b>	<b>Author</b>
Name Mr CALEB DERRINGTON	Name Dr Alfrede BANALES (Gastroenterologist)
Sex Male	Address Not Provided
Indigenous Status Neither Aboriginal nor Torres Strait Islander origin	
Date of Birth 15-Jun-1933 (87y) <small>* Age is calculated from date of birth</small>	<b>Clinical Document Details</b>
IHI 8003 6080 0004 5922	Document Type eHealth Prescription Record
Address Australia	Creation Date/Time 14-Dec-2020 13:39+1100
	Date/Time Attested 14-Dec-2020 13:39+1100
	Document ID 2.25.254363326741357784524182447545412 641917
	Document Set ID f0367326-3932-4faf-b2c5-b7058c6a5c83
	Document Version 2
	Source Record ID 3273bd93-4692-4a14-9704-5f659def29da (1.2.76.36.4567.6654.45)

**Prescription and dispense records** contain information about medicines prescribed and dispensed by a healthcare provider. This view can display the name of a medicine (both the brand name as well as the active ingredients), the strength of the medicine, the directions and the form of the medicine prescribed. It can also display the date a medicine has been prescribed, the date it has been dispensed, and the number of repeats available on the prescription.

### Useful links

- How and when to view a My Health Record:  
<https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/view-my-health-record>
- For upcoming training opportunities, visit Events and Webinars:  
<https://www.digitalhealth.gov.au/newsroom/events-and-webinars>

For assistance contact the My Health Record helpline on **1800 723 471** or email [help@digitalhealth.gov.au](mailto:help@digitalhealth.gov.au)